

**-WORK NOTES -**

**EPA O&M – Meeting #13  
March 9, 2005  
Venture Inn**

**ADMINISTRATIVE  
RECORD**

**AT A GLANCE**

**NEXT MEETING: April 13<sup>th</sup>, 2005; 7:00 am – 9:00 am  
Venture Inn – The Cabinet Room (next to the Front Desk)**

**Actions Needed/Agenda for Next Meeting****Wendy and all:**

- Continue work on Draft homeowner/contractor/tradesman Fact Sheets.

**Peggy and all:**

- Realtor's meeting - Brief overview of April 12<sup>th</sup> meeting with local realtor's, et.al.
- Contractor's meetings format and content will be drafted at the April meeting.
- Pre-Post Condition Agreements and Site condition information pipeline?

**Dan:**

- Disclosure clause requirement for Libby (to be included in potential O&M packet)?  
Needs to be provided for the meeting with realtors on April 12<sup>th</sup>?

**Ron:**

- Ongoing stove replacement concerns, financing and progress update

**FROM THE March 9th, 2005 MEETING****Attending**

The Operations and Maintenance Team members present: Ron Anderson, Wendy Thomi, and Catherine LeCours. Leroy Thom, Meg Babit (State DEQ) and Sean Oliveira (CDM) joined us as guests. Facilitator: Sandy Matheny

**The Agenda**

1. Realtor's meeting progress
2. Community Resource Specialist status
3. Stove Replacement Program update
4. Fact Sheets progress

In addition to the above agenda, Catherine provided a quick overview of her interviews and information exchanged with people in Troy.

### **1. Realtor's Meeting**

Paul Lammers (CDM) talked briefly with local realtors to set a meeting date for **April 12 @ 9:00 a.m., the Venture Inn**. Potential participants will include Libby and Troy area realtors, lenders, insurers, appraisers, and the Chambers, etc. (The idea of an "O&M Packet" has been proposed. Dan is looking into current city disclosure clauses).

### **2. Community Resource Specialist**

Discussions continue regarding the nature of this work and the position. (Funding, job description, responsible agency, transportation and disposal authority issues, etc.)

#### **Related thoughts:**

- How are emergency responses, remedial work and unscheduled events handled in relation to a community resource specialist? What will be their authority and responsibility? (e.g. transportation of material – needs to be as easy as possible for successful compliance).
- Also related are O&M costs. Funding may come from a variety of sources.
- And finally: Leaving material in the walls is still a major concern for some.

### **3. Stove Replacement Program Update**

Manufacturers, dealers and agency people (including Ron Anderson from our County office) recently met at a national Stove Expo in Atlanta. The outlook is positive for the Hearth, Patio and BBQ Association (HPBA) to participate (financially, etc.) with us in replacing wood stoves in the Libby area. HPBA will be here at the end of this month (March) to discuss more details.

This area provides an excellent "laboratory" for testing success in reducing particulate levels. We are in a relatively closed environment, base line studies are done and data is in place, and we have a smaller population. We are looking at a 2-year program that, hopefully, includes local stove people in the solution. Most activity may occur this year.

### **4. Fact Sheets**

Wendy re-distributed the three fact sheets with the latest team input. Flyers for Homeowners, Contractors Working Outdoors and Tradesmen Working Indoors will receive more feedback and go through another iteration for April's meeting. Feedback can be provided to Wendy by fax, mail or email:

**Fax:** 406-457-5056    **Phone:** 866-457-2690

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**Next Time: (1) Realtor's meeting, (2) Fact Sheets, (2) CRS, (3) Troy update, (4) Stove replacement program, (5) Planning for Contractor's meeting – See February notes, and (6) Pre-Post condition agreements and Site condition information flow.**